

## 2<sup>nd</sup> Policy Dialogue for Senior Secretaries/Secretaries to the Government of Bangladesh

Venue: International Training Complex (ITC), BPATC, Savar, Dhaka

DAY 1: 08 November 2018, Thursday

TIME	ITEM	
1700 hrs – 1850 hrs	Registration	Chief Guest and Key Note Speaker: <b>Dr. Mohammed Farashuddin</b> , Former Governor, Bangladesh Bank
1850 hrs – 1900 hrs	Guests and participants take their seats (ITC Mini Auditorium)	
1900 hrs – 2000 hrs	Cultural event by BPATC School and College	
2010 hrs – 2015hrs	Welcome address by Rector, BPATC	
2015 hrs – 2030 hrs	Remarks by Special guests: Principal Secretary/ Principal Coordinator (SDG)	
2030 hrs – 2100 hrs	Key note speech on Transformative Leadership in a Complex Environment	
2100 hrs – 2200 hrs	Dinner	

\*All Senior Secretaries/ Secretaries are requested to participate with their spouses.

\*\* Day 1 programs to be attended by both Senior Secretaries/ Secretaries and their spouses. On Day 2, separate interesting events will be arranged for the spouses.

DAY 2: 09 November 2018, Friday- Morning Session

Venue: Room No-207-208, ITC

TIME	ITEM	
0830 hrs – 0840hrs	Opening remarks by Moderator	Moderator: <b>Dr. M Aslam Alam</b> Rector, BPATC  Guest of Honor: <b>Mr. Md. Abul Kalam Azad</b> , Principal Coordinator (SDG)  Chief Guest: <b>Mr Shafiul Alam</b> , Cabinet Secretary
0840hrs – 0900hrs	Keynote Paper Presentation: <b>Managing Change in Complex Environment</b> Speaker: Mr. Md. Nojibur Rahman, Principal Secretary	
0900hrs –0910hrs	Remarks by Panellist 1: Mr Masud Ahmed, Former CAG	
0910hrs – 0920hrs	Remarks by Panellist 2: Ms Suraiyya Begum, Former Sr. Secretary, PMO	
0920hrs - 0930hrs	Remarks by Panellist 3: Dr. Mohammad Sadique, Chairman, PSC	
0930hrs – 0940hrs	Remarks by Panellist 4: Ms Nihad Kabir, Chairman, MCCI	
0940hrs – 1000hrs	Health Break	
1000 hrs –1100hrs	Open discussion	
1100 hrs –1125hrs	Response by Panellists /Key note Speaker	
1125hrs – 1140hrs	Remarks by Special guest	
1140hrs –1210 hrs	Remarks by Chief Guest	
1210 hrs –1205 hrs	Closing remarks by Moderator	
1210 hrs -- 1230	Photo Session (Indoor Games Hall)	
1230 hrs- 1430 hrs	Prayer and lunch break	

**DAY 2: 09 November 2018, Friday- Afternoon Session**

**Venue: Room No-207-208, ITC**

<b>TIME</b>	<b>ITEM</b>	
1430hrs –1440 hrs	Opening remarks by Moderator	
1440hrs –1500 hrs	Keynote Paper Presentation: <b>Seeing the Big Picture: Global, Regional Mega Trends and National Implication</b> by Kazi Aminul Islam, Executive Chairman BIDA	Moderator: <b>Mr. Md. Abul Kalam Azad</b> , Principal Coordinator (SDG)
1500hrs – 1510 hrs	Remarks by Panellist 1: Dr. Ahsan H. Mansur, ED, PRI	Guest of Honor: <b>Mr. Md. Nojibur Rahman</b> , Principal Secretary
1510hrs – 1520 hrs	Remarks by Panellist 2: Mr. Anir Choudhury, Policy Adviser, A2I	
1520 hrs –1530 hrs	Remarks by Panellist 3: Ms Sonia Bashir Kabir, Managing Director, Microsoft Bangladesh	Chief Guest: <b>Mr Shafiu Alam</b> , Cabinet Secretary
1530 hrs –1540 hrs	Remarks by Panellist 4: Dr. M Aslam Alam, Rector (Senior Secretary), BPATC	
1540 hrs –1600 hrs	Health Break	
1600 hrs –1630 hrs	Open discussion	
1630 hrs –1700 hrs	Response by Key note presenter/Panellists and Moderator	
1700 hrs –1710 hrs	Remarks by Guest of Honor	
1710 hrs –1730 hrs	Remarks by Chief Guest	
1730 hrs –1740 hrs	Vote of thanks by Rector	

## Bangladesh Public Administration Training Centre

### Logistics Note for 2<sup>nd</sup> Policy Dialogue

8-9 November, 2018

Day-1: 8<sup>th</sup> November, 2018

Events	Time	Information about Location, Nature of Support etc.	Supporting Role
<b>Dress</b>	All around the program	➤ Lounge Suite	Prog. Mgt. Committee  Contact person Sanwar: 01716459158
<b>Entrance</b>	1700-1830	➤ International Training Complex (ITC) ➤ First right turn after entrance into BPATC main gate (2 <sup>nd</sup> gate)	Reception Committee  Contact Person Dr Reza: 01554339166
<b>Registration</b>	1700-1830	➤ Respective desk at ITC Lobby  ➤ (The bags and other materials will be distributed)	Registration Committee  Contact person Siddik: 01712570054
<b>Wifi Access</b>	Stay time	➤ WiFi Name : PDC_BPATC ➤ Password : vision2021	IT Team  Contact Person Tanjur:01712543033
<b>Welcome Tea</b>	1700-1830	➤ At ITC Lobby ➤ Separate arrangement for Gunman and Drivers will be ready at Cafeteria Mollika	Food & Accomm. Committee  Contact Person Masum: 01730183892
<b>Accommodation for Gunmen and Driver</b>	8 <sup>th</sup> November night	➤ Dormitory -5 ➤ Dinner Mollika	Food & Accomm. Committee  Contact Person Masum: 01730183892
<b>Car Parking</b>		➤ In front of Auditorium, Parking places near Central Reception	Vehicle management sub-committee
<b>Cultural Events and Dinner Speech</b>	1900-2100	➤ At Mini Auditorium, ITC	Prog. Mgt. Committee  Contact person Sanwar: 01716459158
<b>Dinner</b>	2100-2200	➤ Executive Dining Hall, ITC (2 <sup>nd</sup> Floor)	Food & Accomm. Committee  Contact Person Masum: 01730183892
<b>Night Halt of Sr. Secretaries and Secretaries</b>	8 <sup>th</sup> November night	➤ BCDM (BRAC Centre for Development Management) Guest House, Khagan, Savar  ➤ (It is 6 KM far from BPATC, way to Birulia, Savar through C & B to Asualia-Birulia-Mirpur beribadh, location map attached)	Food & Accomm. Committee  Contact Person Masum: 01730183892

**Day-2: 9<sup>th</sup> November, 2018**

<b>Events</b>	<b>Time</b>	<b>Information about Location, Nature of Support etc.</b>	<b>Supporting Role</b>
<b>Breakfast</b>	9 <sup>th</sup> Nov, 2018 0700-0800	<ul style="list-style-type: none"> <li>➤ BCDM Dining Hall (for all participants)</li> <li>➤ All participants and spouses are requested to check them out at morning (preferably by 0900 am)</li> <li>➤ Executive Dining Hall (for limited number of dignitaries and who will join in the 9<sup>th</sup> morning)</li> <li>➤ For Gunmen and Drivers (Cafeteria Mollika)</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Morning Session</b>	0830-1430	<ul style="list-style-type: none"> <li>➤ Room no 207-208 (ITC)</li> <li>➤ First floor of ITC</li> </ul>	<p>Prog. Mgt. Committee</p> <p>Contact person Sanwar: 01716459158</p>
<b>Health Break</b>	0940-1000	<ul style="list-style-type: none"> <li>➤ Lobby of the First Floor</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Photo Session</b>	1220-1230	<ul style="list-style-type: none"> <li>➤ Indoor Game Hall</li> <li>➤ (all are requested to attend the photo session)</li> </ul>	<p>Prog. Mgt. Committee</p> <p>Contact person Sanwar: 01716459158</p>
<b>Jumma Prayer</b>	1230-1350	<ul style="list-style-type: none"> <li>➤ BPATC Mosque</li> <li>➤ Comfortable ablutions arrangement is available in mosque</li> <li>➤ (Coat Hanger, Fresh Towel and Shoe keeping bags will be available for the guests)</li> </ul>	<p>Masjid Committee and Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Lunch</b>	1400-1430	<ul style="list-style-type: none"> <li>➤ Executive Dining Hall, ITC 2<sup>nd</sup> Floor (For participants, MDSs and guests)</li> <li>➤ For others faculty members ITC Dining, ground floor</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Rest for Spouses</b>		<ul style="list-style-type: none"> <li>➤ Room 310-315, 402-407, 410-413 of ITC</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Afternoon Session</b>	1430-1740	<ul style="list-style-type: none"> <li>➤ Room no 207-208 (ITC)</li> <li>➤ First floor of ITC</li> </ul>	<p>Prog. Mgt. Committee</p> <p>Contact person Sanwar: 01716459158</p>
<b>Health Break and Afternoon Tea</b>	1540-1600	<ul style="list-style-type: none"> <li>➤ Lobby of the First Floor</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>End-of Program refreshment</b>	1745-1830	<ul style="list-style-type: none"> <li>➤ Lobby of the First Floor</li> </ul>	<p>Food &amp; Accom. Committee</p> <p>Contact Person Masum: 01730183892</p>
<b>Departure</b>	1800-1900	<ul style="list-style-type: none"> <li>➤ ITC Lobby (Ground Floor)</li> </ul>	<p>Prog. Mgt. Committee</p> <p>Contact person Sanwar: 01716459158</p>

Location Map for BRAC BCDM, Khagan, Savar

