

## Bangladesh Public Administration Training Centre

Savar, Dhaka-1343  
www.bpatc.org.bd

### PPR Department

#### Minutes of the Meeting of Steering Committee of the 8<sup>th</sup> International Conference on Public Administration and Development (ICPAD)

Chairperson : Md. Monjur Hossain, Rector, BPATC (Secretary to the Govt.)  
Date : 02 September 2021 (Thursday)  
Time : 10:15 AM  
Venue : Rector's Conference Room, ITC  
Online Platform : Zoom (ID: 93216841928; Passcode: 600859)  
Attendee : Annexure 01

The Chairperson commenced the meeting by welcoming everyone. Then the Member Secretary of the 8<sup>th</sup> ICPAD was requested to conform the progress on the ongoing activities as per agenda.

At the outset, it was informed that it is the first sitting of the Steering Committee under the guidance of the 23<sup>rd</sup> Rector, BPATC. The Member Secretary read out the ToRs (Terms of References) of the committee to better understanding its roles and responsibilities. Then he sought the attention of the Chairperson and requested the meeting to confirm a date/schedule for the 8<sup>th</sup> ICPAD bearing in mind the contemporary global context of COVID-19. On this point, members of the committee had a fruitful discussion and combinedly agreed upon the following decisions:

Sl.	Discussion	Decision
01	<p>The issue of the reformation of the existing Steering Committee was discussed in detail in the meeting. The chairperson and other members urged that the name of the new Director (IP) needs to be included in the committee. Additionally, as an essential member, the name of the Director (Administration) also needs to be listed in the committee. In this regard the committee agreed upon that the existing committee has to be reconstituted.</p> <p>Meeting also urged that it should be a signature program for BPATC, and it should be a platform for enhancing the brand value of the Centre. Therefore, the expertise of the experienced members (existing or former) of the Centre needs to organize a time-befitting conference. Moreover, it was desired by the Chairperson that MDS (R&amp;C),</p>	<p>1.1 The prevailing Office Order of the Steering Committee has to be revised. Director (Administration) and newly joined Director (IP) will be the member of this committee. <b>Implementing Entity:</b> Director (IP)</p> <p>1.2 Names of a few former faculty members such as Mr. Mohammad Mizanur Rahman, former Director (PPR), BPATC will be considered for inclusion with a particular identity with the Steering Committee of the Conference. Present MDS (R&amp;C) Dr. Shah Mohammad Sanaul Hoque will also remain a member of this committee (of 8th ICPAD)</p>

Sl.	Discussion	Decision
	BPATC Dr. Shah Mohammad Sanaul Hoque need to be a member of the Steering Committee even after his PRL. The meeting also agreed on this point and sought cooperation from MDS (R&C) in this regard.	until further decision.  <b>Implementing Entity:</b> Director (IP) and Conference Chair of 8th ICPAD
02	<p>A detailed discussion took place regarding the trends and challenges of the ongoing global pandemic. All the members agreed on this note that in-person participation would be the best-suited means of having an effective and fruitful International Conference. In this regard, prevailing contexts of the pandemic need to be monitored carefully.</p> <p>Meeting also got the message that there is no specific APA target on this issue. So, there is no urgent need to fix a deadline to organize this event by 2021. Members of the committee have ensured their consensus to reschedule the 8th ICPAD, most significantly highlighting the in-person presence of national and international scholars, experienced civil servants.</p>	<p>2.1 All out efforts have to ensure to organize the 8<sup>th</sup> ICPAD on <b><u>24-26<sup>th</sup> February 2022 (Thursday to Saturday)</u></b>. All the assigned committees will have to take the necessary preparation in accordance with the rescheduled deadline.</p> <p><b>Implementing Entity:</b> Committee (All), 8<sup>th</sup> ICPAD</p> <p>2.2 Conference activities will have to be rescheduled as per following the deadlines-</p> <p>(a) <b>Submission of Abstract: 10<sup>th</sup> December 2021;</b>  (b) <b>Notification of Acceptance: 26<sup>th</sup> December 2021;</b>  (c) <b>Submission of Full Paper: 10<sup>th</sup> January 2022;</b>  (d) <b>Last Date of Registration: 06<sup>th</sup> February 2022</b>  (e) <b>Conference Date: 24-26<sup>th</sup> February 2022.</b></p> <p><b>Implementing Entity:</b> Conference Chair, 8<sup>th</sup> ICPAD</p>

Having no other issue to discuss, the Chairperson ended the meeting with a note of thanks to all members and urged them to work sincerely to implement the decisions of the meeting.

Sd/-  
Md. Monjur Hossain  
Rector  
BPATC, Savar, Dhaka

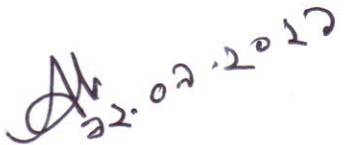


No:05.01.2672.133.29.137.21, 1142

Date: 10 September 2021

**Distribution: for kind information and necessary action (not as per seniority)-**

- a) Faculty Member (All), BPATC, Savar, Dhaka
- b) PS to Rector (for kind information of the Rector), BPATC, Savar
- c) Assistant Programmer (with the request to publish this document on website), BPATC, Savar
- d) Concerned File.

  
Dr. Md. Mohoshin Ali  
Director (PPR)  
and  
Conference Chair, 8<sup>th</sup> ICPAD  
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**Annexure 01**

<b>Sl.</b>	<b>Name and Designation (not as per seniority)</b>	<b>Role in the Committee</b>
1	Dr. Shah Mohammad Sanaul Hoque, MDS (R&C)	Member
2	Syed Mizanur Rahman <sub>ndc</sub> , MDS (Project)	Member
3	Abu Momtaz Saaduddin Ahmed, MDS (P&S)	Member
4	Ashraful Islam, Director (IP)	Member
5	Dr. Md. Mohoshin Ali, Director (PPR)	Member Secretary