



Bangladesh Public Administration Training Centre
Savar, Dhaka-1343, Bangladesh.
www.bpatc.org.bd

Office Order No.05.01.2672.125.18.730.17- 565

Date: 18.06.2018

Office Order

With reference to the notification of Ministry of Public Administration dated 07/05/2018 and the application dated 06/06/2018 by Ms. Suhana Islam (16950), Deputy Director (Senior Assistant Secretary), Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka-1343 for 09 (nine) days Ex-Bangladesh leave to visit Indonesia from 20.06.2018 to 28.06.2018 (or from the nearest possible date) has been granted under the following terms and conditions:

- i) All expenditure related to this travel will be borne by the applicant herself.
- ii) She will not be allowed to stay abroad for more than the approved period.
- iii) She will draw her pay and other allowances in local currency.
- iv) Ms. Suhana Islam's husband Mr. Mahmudul Hasan will accompany her during the travel.

02. The order is issued with the approval of the competent authority.

Sd./-

(Hasan Murtaza Masum)

Deputy Director (Administration)

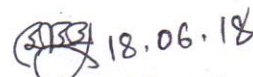
Phone: 7746616

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Copy for for kind information and necessary action (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. Ambassador of Indonesia in Bangladesh, Road No.53, Plot No.14, Gulshan-2, Dhaka 1212, Bangladesh.
4. H.E. Ambassador of Bangladesh in Indonesia, Jalan Karang Asem Utara C4, No.-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
5. Director General, Immigration & Passport, Agargaon, Sher-E-Bangla Nagar, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Senior Accounts Officer, Ministry of Public Administration.
8. Deputy Director (Finance/Service), BPATC, Savar, Dhaka.
9. Ms. Suhana Islam (16950), Deputy Director, BPATC, Savar, Dhaka.
10. Programmer, BPATC, Savar, Dhaka. (He is requested to publish this order on the website).
11. P.S. to Rector, BPATC, Savar, Dhaka (for Rector's information).
12. Accounts Officer, BPATC, Savar, Dhaka.
13. Concerned file.

 18.06.18

(Hasan Murtaza Masum)

Deputy Director (Administration)