



Bangladesh Public Administration Training Centre

Savar, Dhaka-1343, Bangladesh.

www.bpatc.org.bd

Office Order No. 05.01.2672.125.18.257.01-591

Date: 27.06.2018

Office Order

With reference to the application dated 21/06/2018 by Mrs. Nazma Begum, Steno-Typist, Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka, bearing Passport No- BR 0573426, for 73 (seventy three) days Ex-Bangladesh leave to Kingdom of Saudi Arabia for performing Holy Haj-2018 from 22.07.2018 to 02.10.2018 (or from the nearest possible date) under the following terms and conditions:

- i) All expenditure related to this travel will be borne by the applicant herself.
- ii) She will not be allowed to stay abroad more than the approved period.
- iii) She will draw his pay and other allowances in local currency.

02. This order is issued with the approval of the competent authority.

(Mohammad Razibul Islam)

Deputy Director (Administration)

Phone: 7746616

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Copy forwarded for information/necessary action to:

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. H.E. Ambassador of Kingdom of Saudi Arabia in Bangladesh, House 5 (NE) I, Road 83 Gulshan 2, P.O. Box 6001, Dhaka 1212, Bangladesh.
3. H.E. Ambassador of Bangladesh in Kingdom of Saudi Arabia, Sulaimania Al-Waroud Quarters, North of Aruba Street, Riyadh, KSA, P.O. Box No. 94395, Riyadh-11693.
4. Director General, Immigration & Passport, Agargaon, Sher-E-Bangla Nagar, Dhaka.
5. Director, Hazrat Shahjalal International Air Port, Dhaka.
6. Deputy Director (Finance/Service), BPATC, Savar, Dhaka.
7. Programmer, BPATC, Savar, Dhaka. (with request to publish this order in the website)
8. P.S. to Rector, BPATC, Savar, Dhaka.
9. Accounts Officer, BPATC, Savar, Dhaka.
10. Mrs. Nazma Begum, Steno-Typist, BPATC, Savar, Dhaka.
11. Concerned file.

(Mohammad Razibul Islam)

Deputy Director (Administration)