

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.023.15-103

Date 29/11/2015

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Training Course to be held at the National Academy of Public Administration (NAPA), Vietnam from 20/12/2015 to 29/12/2015 as part of foreign exposure visit of 102nd Advanced Course on Administration and Development (ACAD) held at BPATC under the terms and conditions described in para- 02:

**Course Management**

Sl. no.	ID no.	Name	Designation	Place of posting
1	5785	Mr. A.F.M. Hayatullah	Deputy Secretary	Ministry of Public Administration
2	15160	Syeda Masuma Khanam	Senior Assistant Secretary	Ministry of Public Administration
3		Dr. M. Arifur Rahman	Deputy Director	BPATC, Savar, Dhaka
4		Mr. Md. Sharif Hasan	Deputy Director	BPATC, Savar, Dhaka

**Participants**

Sl. no.	ID no.	Name	Designation	Place of posting
1.	6088	Mr. Bidhayak Roy Chowdhury	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Moulvibazar
2.	7622	Mr. Dipankar Mondal	Deputy Secretary	Road Division, Dhaka
3.	5675	Dr. Md Sher Ali	Deputy Secretary	M/O Science and Technology
4.	7621	Mr. G M Rafiqul Islam	Deputy Secretary	M/O Cultural Affairs, Dhaka
5.	6084	Mr. Haider Jahan Farash	Deputy Director	Privatization Commission, Dhaka
6.	5949	Mr. Khalid Parvez Khan	Zonal Executive Officer (Deputy Secretary)	Dhaka South City Corporation, Dhaka
7.	BN (P-1109)	Mr. M Shariful Haque Khan	Commander	Beach, Chittagong
8.	5986	Mr. Md. Arif	Joint Director (Deputy Secretary)	National Institute of Local Government
9.	7716	Mr. Md. Fazlul Haque	Deputy Secretary	Attached to Finance Division, Dhaka
10.	6019	Mr. Md Kamrul Hassan Khan	Deputy Secretary	M/O Home Affairs, Dhaka
11.	7681	Mr. Md. Mizanur Rahman	Deputy Secretary	M/O Water Resources, Dhaka
12.	5853	Mr. Md Tahmidul Islam	Director (Deputy Secretary)	BIAM, Bogra.
13.	6305	Mr. Md Tofazzel Hossain	PS to Hon'ble Minister of State (Deputy Secretary)	M/O Water Resources, Dhaka
14.	BA-5633	Mr. Md Abdul Mottaquim	Major	Comilla Cantonment
15.	7723	Mr. Md. Hafizur Rahman	Deputy Secretary	Economic Relations Division
16.	5950	Mr. Mohammad Jashim Uddin	Zonal Settlement Officer (Deputy Secretary)	Zonal Settlement Office, Mymensingh
17.	7757	Mr. Md. Mosaharraf Hossain	Project Director (Deputy Secretary)	Department of Labour, Dhaka
18.	6034	Mr. Muhammad Shahed Kabir	Deputy Director (Deputy Secretary)	Land Administration Training Centre, Dhaka
19.	5318	Mr. Probir Kumar Chakraborty	Joint Director (Deputy Secretary)	National Institute of Local Government, Dhaka
20.	6375	Ms. Rekha Rani Balo	Deputy Secretary	Energy and Mineral Resources Division
21.	5911	Mr. S M Hamidul Haq	Assistant Director (Deputy Secretary)	Ashrayan Project, Prime Minister's Office, Dhaka
22.	5922	Mr. Sanjay Kumar Bhowmik	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Comilla
23.	7713	Ms. Shikha Sarkar	Deputy Secretary	Attached to M/O Environment and Forest
24.	6062	Ms. Sulekha Rani Basu	Deputy Secretary	Finance Division
25.	BD-8447	Mr. Md Mostafizar Rahman	Wing Commander	Department of Communications and Electronics, Air Force Headquarters, Dhaka Cantonment
26.	5771	Mr. Md. Nurul Alam Chowdhury	Member (Deputy Secretary)	Chittagong Hill Tracts Development Board

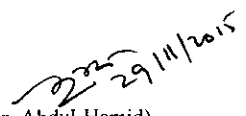
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27	5990	Mr. Md. Fakrul Kabir	Assistant Waqf Administrator (Deputy Secretary)	Waqf, Dhaka
28	5821	Mr. Md. Masood Karim	Deputy Secretary	M/O Railway
29	BA- 6067	Mr. Mohammad Iftekher Hossain, PSC	Major	Army Headquarter, 9 Infantry Division, Dhaka
30	6083	Ms. Keya Khan	Deputy Secretary	M/O Industries
31	5622	Mr. Md. Muhibur Rahman	Deputy Secretary	M/O Education
32	5915	Mr. Nitai Chandra Sen	Director (Deputy Secretary)	Bangladesh Land Port Authority, Jessore
33	5944	Mr. Bashir Ahmed	Deputy Secretary	Economic Relations Division
34	7667	Mr. Md. Mizanur Rahman	Deputy Secretary	M/O Health & Family Welfare
35	7627	Mr. Sukesh Kumar Sarker	Procurement Specialist (Deputy Secretary)	Skills for Employment Investment Project

**02. Terms & Conditions:**

- They will start their journey for Vietnam on a convenient date near to December 20, 2015;
- The period of this training and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said training;
- They will not be allowed to stay abroad more than the approved period;
- They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

03. This order is issued with the approval of the competent authority.

  
(Dr. Abdul Hamid)  
Deputy Secretary  
Phone: +880-2-9574426  
sasfl.mopa@gmail.com

No.05.00.0000.202.00.023.15-103(75)

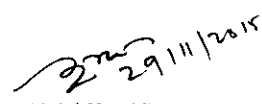
Date: 29/11/2015

**Copy for Kind Information and Necessary Action: (not according to seniority)**

- Cabinet Secretary, Cabinet Division, Dhaka.
- Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary,.....Ministry/Division.
- Secretary,.....Ministry/Division
- Rector, BPATC, Savar, Dhaka.
- H.E. The Ambassador, Embassy of the Socialist Republic of Vietnam in Bangladesh, 14 CWS (B), Road 33/24, Gulshan, Dhaka.
- H.E. The Ambassador, Bangladesh Embassy in Vietnam, 7th Floor, Daeha Business Center, 360 Kim Ma Street, Hanoi, Vietnam.
- President, National Academy of Public Administration (NAPA), Hanoi, Vietnam.
- Director General, Training Directorate, Armed Forces Division, Dhaka Cantonment, Dhaka.
- Director General, Immigration and Passport, Dhaka.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Accounts Officer, Ministry of Public Administration.
- Mr/Ms.....

**Copy for Kind information:**

- Additional Secretary/Additional Secretary (CPT/APD/CR/Discipline//Budget & Audit), Ministry of Public Administration.
- Joint Secretary (Training/PACC), Ministry of Public Administration.
- PS to Hon`ble Minister, Ministry of Public Administration.
- PS to Hon`ble Minister of State, Ministry of Public Administration.
- PS to Senior Secretary, Ministry of Public Administration.
- Senior Systems Analyst, PACC, Ministry of Public Administration.

  
(Dr. Abdul Hamid)  
Deputy Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
জনপ্রশাসন মন্ত্রণালয়  
বিদেশ প্রশিক্ষণ অধিশাখা  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

নং- ০৫.০০.০০০০.২০২.০০.০২৩.১৫-৫৩২

তারিখ: ২৯/১১/২০১৫ খ্রি.

বিষয়: সরকারি আদেশের পরিপ্রেক্ষিতে প্রয়োজনীয় কার্যক্রম প্রসঙ্গে।

সূত্র: ০৫.০০.০০০০.২০২.০০.০২৩.১৫-১০৩, তারিখ: ২৯/১১/২০১৫ খ্রি.

উপর্যুক্ত বিষয় ও সূত্রের পরিপ্রেক্ষিতে জানানো যাচ্ছে যে, বিপিএটিসিতে ১০২তম এসিএডি কোর্সের বিদেশ প্রশিক্ষণে অংশগ্রহণের জন্য নিম্নবর্ণিত কর্মকর্তাগণের অনুকূলে সরকারি আদেশ জারি হয়েছে:

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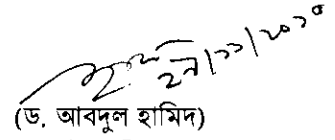
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২। এমতাবস্থায়, উপর্যুক্ত কর্মকর্তাগণকে বর্ণিত সফরের সংশ্লিষ্ট কার্যক্রম সম্পাদনের সুবিধার্থে মেশিন রিডেবল অফিসিয়াল মূল পাসপোর্টের অনুলিপি/ফটোকপি (আগস্ট ২০১৬ মেয়াদ পর্যন্ত) আগামী ০১/১২/২০১৫ তারিখের মধ্যে আবশ্যিকভাবে নিম্নস্বাক্ষরকারীর কার্যালয়ে জমা প্রদান করার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
(ড. আবদুল হামিদ)

উপসচিব

ফোন: ৯৫৭৪৪২৬

[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

প্রাপক

.....  
.....প্রশিক্ষণার্থী/কোর্স ম্যানেজমেন্টের জন্য।

অনুলিপি: অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য

১. অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি), জনপ্রশাসন মন্ত্রণালয়।
২. যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
৩. সিনিয়র সচিবের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয়।