

Bangladesh Public Administration Training Centre
Savar, Dhaka
www.bpatc.org.bd

No-05.01.2672.140.25.090.18- 103

Date: 31 October 2018

Office Order

The following members of the faculty will work as a panel of rapporteurs to cover the whole program of “2nd Policy Dialogue for the Senior Secretaries/Secretaries to the Government” to be held on 08-09 November, 2018 at BPATC.

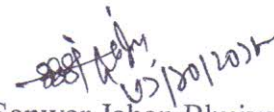
Panel of Rapporteurs:-

| Serial No | Name and Designation | Responsibility |
|-----------|--------------------------------------------------|-----------------|
| 1. | Dr. Md. Mizanur Rahman, Director | Convenor/Editor |
| 2. | Mr. Mehedi Masud, PhD, Deputy Director | Member |
| 3. | Dr. Md. Moshir Rahman, Deputy Director | Member |
| 4. | Md. Morshed Alom, Ph.D., Senior Research Officer | Member |

2. Terms of References (ToR) of Rapporteur cum Editorial Panel for 2nd Policy Dialogue.

- i. Recording event-wise (Academic) full verbatim of the 2nd Policy Dialogue and preparing transcript of the program;
- ii. Preparing a detailed report (in the form of conference proceeding) on the 2nd Policy Dialogue;
- iii. Summarizing the whole dialogue;
- iv. Working as the editorial panel and preparing final draft of Policy Dialogue Proceeding for publication within 15 days of the program;
- v. Other responsibilities related to Policy Dialogue, if devolved by Rector of the Centre.

3. This office order has been issued with the consent of competent authority.

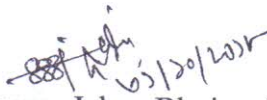

(Md. Sanwar Jahan Bhuiyan)
Director (PPR)
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Email: ppr.bpatc@gmail.com

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Distribution for necessary action/kind information (not as per seniority)-

1. CMT of 2nd Policy Dialogue, BPATC, Savar, Dhaka;
2. MDS (All), BPATC, Savar, Dhaka;
3. Director (All), BPATC, Savar, Dhaka;
4. Mr/Ms., BPATC, Savar, Dhaka;
- ✓ 5. Programmer, BPATC, Savar, Dhaka (Please upload on the BPATC's website);
6. P. S. to Rector, BPATC, Savar, Dhaka. (For kind information of the Rector);
7. Office Copy.


(Md. Sanwar Jahan Bhuiyan)
Director (PPR)